



Sarva Vidyalaya Kelavani Mandal managed  
**UMA ARTS AND NATHIBA COMMERCE MAHILA COLLEGE**

Sarva Vidyalaya Campus, Sector - 23, Gandhinagar – 382023  
(Estd. In 1991, Affiliated with Gujarat University-College Code-191- AISHE Code – C-5881 )  
NAAC -Cycle-3- A Grade - 3.32 CGPA (from 12-09-2017 to 11/09/2022)  
College with Potential for Excellence Phase-II

SINCE 1919

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## 6.2.2

### 2023-2024

#### **The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules and procedures**

The Institution is managed by reputed and philanthropic Trust: Sarva Vidyalaya Kelvani Mandal. The college Governing Body, under the Chairmanship of Hon. Vallabhchai Patel, consists of reputed personalities in the field of social service, education and business. The Management frequently holds meeting with all the constituent institutions. At college level, the Principal of the institute is a liaison between the staff-students and the Management. Principal is the chief executive officer and is responsible for managing all academic, administrative tasks. IQAC ensures the planning and implementation of quality measures. The HODs lead the academic works of the respective departments. The Principal, along with IQAC, constitutes various committees at the beginning of every academic year for smooth and effective functioning of all activities. The recruitment of the teaching and non-teaching staff is carried out according to norms of UGC, Gujarat Government and Gujarat University. Service, promotion to higher scales and leave rules are applicable to Teaching and Non-Teaching Staff of UGC, State Government and Gujarat University. The academic calendar and the working hours for teaching and non- teaching staff are followed as per the guideline of UGC and The Education Department of the State Government.